Common Proofreading Marks:

I will use proofreading marks like these to mark your paper.

✓	✓	Good point; well-phrased, etc.
?	?	I don't understand. Is this what you meant?
!?	!?	Wow! Is this correct?
garbled	garbled	meaning is garbled
good wc	good wc	Good word choice, excellent diction
ha!	ha!	Amusement, good joke or pun
hmm…	hmm…	Point seems doubtful; needs further evidence to be convincing
logic?	logic?	Does this follow logically?
ab	ab	faulty abbreviation; do not abbreviate
awk	awk	awkward phrasing
cap shakespeare		capitalization error
cit	cit	error in citation
con	con	concision; wordiness
cs	cs	comma splice
dangl.	dangl.	dangling modifier
dms	dms	doesn't make sense
frag	frag	unintentional sentence fragment
fs	fs	fused sentence (run-on)
int. quote	I	integrate quote more fully; quote needs appropriate introductory material, or punctuation; quote needs to be integrated into the grammar of the sentence
noun?	noun? ∧	insert a noun after the demonstrative pronoun for the sake of clarity
pv	pv	passive voice
pro	pro.	wrong pronoun case
pro ant.	pro. ant.	incorrect pronoun for this antecedent
rep	rep.	unnecessary repetition
run-on	run-on	run-on sentence (no appropriate punctuation separating independent clauses)
s-v	s-v	subject-verb agreement
sp	sp potatoe	spelling, misspelled word (often with word circled)
split inf	split inf	split infinitive (often with transposition sign)
trans	trans	need better transition; transition is jarring; there is no adequate transition between ideas.
trite	trite	overused phrase, a cliché
tense	tense	use consistent verb tense
vt	vt	incorrect verb tense; unnecessary shift in verb tense
wc	word	faulty word-choice, use more precise or accurate diction
ww	word	wrong word
;	;	insert punctuation mark
⊙	⊙	delete punctuation mark.
~~word~~		delete word, letter, punctuation, or circled material/sentence
She a song	sang ∧	insert word or phrase
wrod	?	transpose letters, words, or clauses
¶		indent and create new paragraph
no ¶		do not indent; do not create new paragraph
structure		paragraph lacks unity; there's no topic sentence
//		faulty parallelism

margins

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