CARSON-NEWMAN OUTDOOR CLUB CONSTITUTION AND BY-LAWS

Article I. Name

The name of this organization shall be Carson-Newman Outdoor Club.

Article II. Purpose

The purpose of this organization shall be:

(1) To promote outdoor activity in the Carson-Newman College community, including students, faculty, staff, and other members of the community;

(2) To promote, encourage, and otherwise aid in the implementation of community friendly activities, including but not limited to recycling programs, environmental awareness seminars, and environment clean-up activities;

(3) To serve as the official Carson-Newman College and Jefferson City chapter of the Izaak Walton League of Tennessee; and

(4) To clean, monitor, and maintain Mossy Creek for the Izaak Walton League of Tennessee.

Article III. Membership

Section 1. Membership shall be open to all members of the Carson-Newman College community according to the following:

(1) Full membership, including, once membership has been established, the right to cast a vote at official meetings, shall be open to all students of Carson-Newman College, upon receipt of Izaak Walton League student membership dues;

(2) Full membership, not including a right to cast any vote, but including, once membership has been established, the right to speak at all official meetings, shall be open to all faculty and staff of Carson-Newman College, upon receipt of Izaak Walton League membership dues at the appropriate level;

(3) All members must be willing and able to join the Izaak Walton League officially for at least as long as they will maintain membership within Carson-Newman Outdoor Club.

Section 2. No member may be removed from membership without first having an open hearing before the Carson-Newman Outdoor Club President, Vice President, and/or Advisor(s), and then by no less than a 2/3 vote at a regular meeting.

Section 3. The Carson-Newman Outdoor Club allows participation in the organization by all people regardless of sex, race, creed, religion, or ethnic origin.
Article IV. Officers

Section 1. The officers of this organization shall be (1) President; (2) Vice President; and (3) Secretary/Treasurer.

Section 2. All officers shall be elected at the last meeting of the spring semester of each year or the last meeting prior to the due date for rechartering information. Officers will be elected by a majority vote of all those members present at the meeting.

Section 3. No officer may be removed from office without first having an open hearing before the Carson-Newman Outdoor Club President, Vice President, and/or Advisor(s), and then by no less than a 2/3 vote at a regular meeting.

Section 4. Office vacancies will be filled by a special Presidential appointment, with the approval of the Vice President, which must be approved by a majority vote at the next meeting after the vacancy occurs.

Article V. Meetings

Section 1. Regular meetings will be held at 3:00pm on the first and third Monday of each month.

Section 2. Special meetings may be called by the President, Vice President, Advisor(s), or upon the request of half of active members.

Section 3. All members shall be notified of a special meeting at least 3 days before the time of the special meeting.

Article VI. Quorum

Section 1. Proposed amendments to this constitution or the by-laws of this constitution shall be presented at a regular meeting at least one meeting prior to being discussed and voted upon.

Section 2. Having been properly presented, amendments may be adopted by a 2/3 majority vote of the membership at a regular meeting.

Section 3. Amendments shall go into effect immediately upon adoption.

Article VII. Dues

The dues shall be the amount required by the Izaak Walton League for a one year membership of the appropriate level, payable by the last day of the fall semester.
Article VIII. Duties of Officers

Section 1. Office of President

(1) Responsibilities. The Carson-Newman Outdoor Club President shall be responsible for the following:

(a) Presiding over and moderating all Carson-Newman Outdoor Club meetings of which he or she is in attendance; and

(b) Working with the Advisor(s), other club officers, and club members to plan the schedule of club events.

Section 2. Office of Vice President

(1) Responsibilities. The Carson-Newman Outdoor Club Vice President shall be responsible for the following:

(a) Presiding over and moderating all Carson-Newman Outdoor Club meetings of which the President is either (i) unable to attend or (ii) unwilling to moderate; and

(b) Working with the President, Advisor(s) and other club members to plan the schedule of club events.

Section 3. Office of Secretary/Treasurer

(1) Responsibilities. The Carson-Newman Outdoor Club Secretary/Treasurer shall be responsible for the following:

(a) Presiding over and moderating all Carson-Newman Outdoor Club meetings of which the President and Vice President are both either (i) unable to attend or (ii) unwilling to moderate;

(b) Maintaining, with the aid of the Advisor(s), President, and/or Vice President, club finances;

(c) Keeping minutes of all meetings which require minutes be taken; and

(d) Maintaining the Carson-Newman Outdoor Club website, if able, and any other publication(s).

Section 4. Office of Advisor

(1) Any willing Carson-Newman College faculty or staff member who is also a member of the Carson-Newman Outdoor Club is eligible to be a club Advisor.

(2) Responsibilities. The Carson-Newman Outdoor Club Advisor(s) shall be responsible for the following:

(a) To be readily available, as far as is reasonable and possible, to advise the club officers
and/or members about such things as club activities and finances;

(b) Driving the Carson-Newman vans in the event that no student member is willing or able to do so; and

(c) Regulating and ensuring that the club activities are appropriate and possible as per the club purpose and the college atmosphere in which it exists.

Section 5. The responsibility to register with the Office of Student Activities each year is designated to the President.

**Article IX. Committees**

Section 1. There shall be no standing committees.

Section 2. Special committees may be appointed by the chief executive officer as needed, so long as a clear purpose, duties, and timeframe are stated at the time of creation. Special committees may also be created by a 2/3 vote at any regular meeting, so long as a clear purpose, duties, and timeframe are stated at the time of creation.

**Article X. Parliamentary Authority**

*Robert’s Rules of Order* shall be the parliamentary authority of this organization.